



**ELAINE
GRUENKE**
GRAPHIC DESIGNER

415.342.9518

eg@elainegruenke.com
elainegruenke.com

P.O. Box 279
Forest Knolls, CA 94933

Linked in profile

.....

SKILLS

Web and print design
Identity design
Presentation design
Book / ebook design
Photoshop production
Photoshop instruction
Project management
HTML5 / CSS3
Writing / editing
Illustration

SOFTWARE

Adobe Photoshop CC
Adobe Illustrator CC
Adobe InDesign CC
Adobe Acrobat XI
Adobe Bridge CC
Adobe Dreamweaver CC
Adobe After Effects CC
Adobe Lightroom 5
PowerPoint
Microsoft Office

EDUCATION

Savannah College of Art and Design

Savannah, GA | September 2011 to November 2013

MASTER OF ARTS IN GRAPHIC DESIGN. Completed an M.A. degree in Graphic Design at Savannah College of Art and Design.

Brown University

Providence, RI | September 1991 to June 1995

BACHELOR OF ARTS IN ART/SEMIOTICS. Completed a B.A. degree in Art/Semiotics at Brown University, with coursework at Rhode Island School of Design and New York University.

EXPERIENCE HIGHLIGHTS

Smartwork Design / Elaine Gruenke Design

Forest Knolls, CA | January 2001 to the present

OWNER AND PRINCIPAL DESIGNER. Principal and owner at Smartwork Design, a graphic design and graphic project management consultancy serving clients onsite and remotely. Present/recent client list includes: Title Nine, Voxeet, Adobe Press/Peachpit Press, Mill Valley Public Library and The Balanced Runner, among others.

Dominican University of California

San Rafael, CA | April 2014 to July 2014

GRAPHIC DESIGNER. Worked with marketing department to produce collateral for the university, including brochures, posters, banners, invitations, booklets, decals, and magazine spreads. Retouched photos, prepared web graphics and designed email campaigns.

Afstudio Design

San Rafael, CA | February 2008 to June 2013

SENIOR DESIGNER AND PROJECT MANAGER. Provided project management and design services at a boutique design agency for high profile clients such as Adobe Systems, Intuit, and Monotype.

Morgan Stanley

New York, NY | September 2005 to June 2006

SENIOR DESIGNER. Designed and produced print collateral for Morgan Stanley worldwide from their corporate headquarters in Manhattan. Projects included advertisements, signage, brochures, financial reports, and portfolios for clients and customers, and material for corporate events.

Prudential Real Estate

Pleasanton, CA | April 2002 to May 2004

PRINT DESIGNER. Designed and produced magazine and newspaper advertisements, promotional campaigns, direct mail campaigns, catalogs, brochures, logos, corporate identity materials and other print collateral for California, Texas and Nevada affiliates. Handled relationships with print vendors and oversaw print production.

(Please see Linked In profile for complete listing and details of work experience.)